



## Application Submission:

Please read the application Sheet carefully and apply through the coordinator in charge of student exchange.

### For applicants:

please consult your plan with the coordinator in charge of student exchange and decide on which department you want to enroll in. You can enroll concurrently in academic courses and Mandarin course, and your applications must be submitted through the office or person in charge of international affairs at your home university.

### For coordinators in charge of student exchange:

please advise the prospective exchange/dual degree students prepare the application documents, and Email to us (oia\_exchange@mail.nknu.edu.tw) by the due date shown in the application guide.

## Date and Deadline:

<b>Application Deadline</b>	Spring Semester	<b>November 30</b>	Fall Semester	<b>May 15</b>
<b>Admission Letter Issuance</b> (Admission letters may not be issued/delayed due to the pandemic)	Spring Semester	<b>January 15</b>	Fall Semester	<b>June 30</b>

## Required Application Material:

The students should gather all the necessary documents as following into one single file (in PDF format) and contact the office or person in charge at your home university to submit your application to us.

1. Application Form
2. Chinese Course Application Form
3. One copy of applicant's current official Certificate of Enrollment
4. One copy of applicant's current Transcript in English with full academic records
5. One letter of recommendation written in English or Chinese from your Institution or International Office
6. Photocopy of Passport with a clear passport applicant's FULL bio page (including the signature page).
7. Study Plan with motivation and personal statement to describe (i) purpose statement, (ii) outline learning objectives and assignment schedules, (iii) experiment objectives/expected outcomes and future goals. It did not tie to a particular format.

## Other Supporting Documents(optional):

1. CV (optional)
2. English Proficiency Test Certificate (if any)
3. Chinese Proficiency Test Certificate (if any)
4. other Supporting Documents (if any)

## Language Center - Center of Language and Cultural Teaching

NKNU Center of Language and Cultural Teaching (CLCT) offers Mandarin Chinese Courses. As an International Exchange Student, if you wish to enroll in these Mandarin courses, you are free to apply the basic level courses through our International Affairs Office.

## What subjects does NKNU has?

### Colleges & Departments

Collage of Education	Collage of Humanities	Collage of Arts	Collage of Science	Collage of Technology
<b>He-Ping Campus</b>		<b>Yen-Chao Campus</b>		
Education <b>BMD</b>	Chinese <b>BMD</b>	Fine Arts <b>BM</b>	Mathematics <b>M</b>	Industry Design <b>BM</b>
Special Education <b>BMD</b>	English <b>BMD</b>	Music <b>BM</b>	Chemistry <b>BM</b>	Electrical Engineering <b>BM</b>
Physical Education <b>BM</b>	Geography <b>BMD</b>	Visual Design <b>BM</b>	Physics <b>BMD</b>	Electronic Engineering <b>M</b>
Business Management <b>BM</b>	Taiwan History, Culture and Languages <b>M</b>	Interdisciplinary Art <b>M</b>	Biotechnology <b>M</b>	Software Engineering and Management <b>BM</b>
Counseling Psychology and Rehabilitation Counseling <b>MD</b>	Teaching Chinese as a Second/ Foreign Language <b>MD</b>		Science Education & Environmental Education <b>D</b>	Engineering International Graduate Program <b>M</b>
Adult Education <b>MD</b>	Chinese Classics <b>M</b>	<b>B</b> Bachelor's Degree Program <b>M</b> Master's Degree Program <b>D</b> Doctoral Degree Program  For more details, please visit: <a href="https://w3.nknu.edu.tw/en/academics_en">https://w3.nknu.edu.tw/en/academics_en</a>		
Human Resources and Knowledge Management <b>M</b>	Hakka Culture Studies <b>M</b>			
Gender Education <b>M</b>				

## Mandarin Chinese Courses

### Center of Language and Cultural Teaching (CLCT)

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Mandarin courses of all levels are available at Center for Language and Cultural Teaching (CLCT) for people whose first language is not Mandarin.

NKNU exchange students and dual degree students can be recommended to **CLCT Mandarin course in basic level with tuition waiver** to improve their Mandarin skills and deepen the exchanges to propel understanding of Taiwan culture and community.

※ The higher level / intensive language courses may not fall under the exchange tuition waiver.

### Courses Introduction

1. Learning Hours :15 hours per week
2. Certificate & Credit level: Not for credit. Course Certificate will be issued after completing the course.
3. Placement Test: Before the class, there will be a placement test to recognize the students' language levels.

### Quarter System Schedule

CLCT use the Quarter System Schedule which consists of four 12-week sessions: Fall, Winter, Spring, and Summer. The quarter system has different start and end dates from regular academic classes, and will run on a different scheme with the general semester. Please download the full CLCT schedule from the website(<https://clcts.nknu.edu.tw/CLCT/Others/Files>) for more information.

★ If the CLCT courses ends later than the semester schedule, the students can decide whether to extend their visa in Taiwan in order to complete the CLCT courses.

### Center Information

For more details about the Mandarin courses and Center information, please visit the CLCT website: <https://clcts.nknu.edu.tw/CLCT/SignUpInfo/SignUpInfo> .

Phone:+886 7-7172930 Ext(2603、 2604)

E-mail: [clcts213@gmail.com](mailto:clcts213@gmail.com)

## Important Information for Exchange Students

### Visa

Please prepare your Letter of Admission, passport, along with any other necessary documents, and apply for a visa at a Taiwan(ROC) diplomatic mission (embassy or consulate) in your country. We recommend that you contact the diplomatic mission in advance and ask what documents must be submitted.

### Accommodation

Exchange students will be directly reserved the on-campus dormitory room space. Students will be responsible for paying initial fees, rent, and utility fees. The dormitory room is shared by 4 to 6 students for undergraduates; 1 to 2 students for graduates. The cost for 1 semester is 7,000~11,000 NT dollars. More info about dormitory: <https://www.nknu.edu.tw/~student/live/dorm/A0.html>

### Cost, Fees and Expenses

Tuition	<b>Paid to home institution</b>
Dormitory	NT \$7,000 - \$11,000 / <b>4 months</b> ◆ 4 - 6 students (undergraduate) or 1 - 2 students(graduate) shared room. ◆ Broadband Internet is included in the rent. ◆ Air-conditioning Fee for is NOT included in the rent.
Food	NT \$7,000 - \$10,000 / month
Student Group Health Insurance	NT \$500 / month All international students shall have health insurance in accordance with R.O.C. health regulations and pay for the fee. This insurance is offered for students who are not yet eligible to join National Health Insurance(NHI).
National Health Insurance(NHI)	NT \$826 / month All international students with an ARC and have met the 6-month minimum residency requirement must have National Health Insurance 全民健保 (NHI).
Other Expenses	such as books, telecom service, travel, social activities, etc. are varied based on your personal circumstance.

### Items to prepare and bring before You Arrive

1. **Cash exchange:** Please exchange sufficient New Taiwan Dollars before you arrive in Taiwan.
2. **Deposit:** A dormitory keycard deposit will be collected upon your arrival in dorm.
3. **Bedding:** Not provided from NKNU, you can bring your own bedding or purchase one when arriving.
4. **Electric transformer adapter:** In Taiwan, the standard voltage is 110 V and the frequency is 60 Hz.

### Airport Pick-Up

★Please Note: COVID-19 pandemic may cause cancellation of the Airport Pick-up.

Free Airport Pick-Up is available **at a scheduled time from Kaohsiung International Airport(KHH)**. If you would like to take the pick-up service, you can apply via submitting the “Flight Information Sheet” to [oia\\_exchange@mail.nknu.edu.tw](mailto:oia_exchange@mail.nknu.edu.tw) (the sheet will be sent after confirming the enrollment). If your flight arrival time is not within our scheduled pick-up time, you have to arrange your own trip to NKNU, and our student volunteers will receive you at NKNU to assist for the dorm check-in.

## Important Dates of Fall Semester 2022 for Exchange/Dual Degree Students

### 交換/雙聯生入學手續重要日程

Category	Dates & Deadlines	Note
<b>Confirm and Submit Flight Details</b>	-date to be confirmed	★Submission for the “Flight Information Sheet” is required, the sheet will be sent later with the Admission Letter.
<b>Airport Pick-up</b>	-date to be confirmed	★Upon arrival, the students should teamed up with others from the same home school before meeting NKNU staffs arrive.
<b>Health exam for School New Students</b>	-date to be confirmed	
<b>Start of Mandarin Classes (CLCT)</b>	August 29, 2022	Download the full CLCT schedule: <a href="https://clcts.nknu.edu.tw/CLCT/Others/Files">https://clcts.nknu.edu.tw/CLCT/Others/Files</a>
<b>Start of Semester</b>	September 05, 2022	Download the full calendar: <a href="http://www.nknu.edu.tw/~gad/calendar.htm">http://www.nknu.edu.tw/~gad/calendar.htm</a>
<b>End of Semester</b>	January 09, 2023	Download the full calendar: <a href="http://www.nknu.edu.tw/~gad/calendar.htm">http://www.nknu.edu.tw/~gad/calendar.htm</a>
<b>End of Mandarin Classes (CLCT)</b>	February 27,2023	Download the full CLCT schedule: <a href="https://clcts.nknu.edu.tw/CLCT/Others/Files">https://clcts.nknu.edu.tw/CLCT/Others/Files</a>
<b>Mailing Transcript</b>	February to March, 2023	★ The transcript will be sent to your school’s Office of International Affairs.